



राष्ट्रीय सहकारी विकास निगम
NATIONAL COOPERATIVE DEVELOPMENT CORPORATION
(AN ISO-9001:2015 CERTIFIED ORGANISATION)
(A Statutory Corporation Under Ministry of Agriculture & Farmers' Welfare,
Govt. of India)

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Website: www.ncdc.in

No.NCDC5-34/2002-ICDP

Date : 25.06.2018

To,

- (1) Principal Secretary/Secretary (Cooperation), All States
- (2) Registrar of Cooperative Societies,
All States

Sub: Implementation of ICDP- Revised format for submission of Project Completion Report (PCR) for the ICD Projects in all states –reg.

Sir/ Madam,

It is informed that the Corporation has revised the format of the Project Completion Report(PCR) for submission at the time of closure of the ongoing ICD projects in the states. The new format includes all the relevant quantitative & qualitative information of the projects with respect to final account settlement at the end of the project period where the overall impact and effective changes/innovations may also be recorded.

2. It is accordingly informed that henceforth, from now onwards all relevant information pertaining to PCR for the completed ICD projects be submitted in the enclosed format wherein full information be compiled according to the points mentioned in the format

3. All the PITs /PIAs may also be appropriately informed for the adherence of the same.

Yours faithfully

S. C Upadhyay
Advisor (ICDP)

Encl: As above

Copy to :

1. All Regional Directors, NCDC- With a request to circulate this to the Chief Executives of PIAs/Monitoring Cell in the States under your jurisdiction .
2. All Officers of ICDP Division,
3. Finance Division .
4. Guard File .

S. C Upadhyay
Advisor (ICDP)

2	Marketing Societies • Godowons • Processing units • •								
3	Consumer Cooperatives Shops • Office • ... • ...								
4	Dairy Cooperatives • Collection centres • ... • ...								
5	Other Cooperatives • ... • ...								
6	DCCB • Branch building • Strong room • ... • ...								
7	PIT • PIT & HRD Cost • Incentive • •								

F. SECTOR WISE AND ITEM WISE UTILISATION OF FUNDS:

(Rs. In lakh)

Sl.No.	Sector & Items	Loan	Share Capital	Subsidy		Total
				UD/LD	PIT	
1						
2						
3						

G. PIT STRUCTURE:

Sl.No.	Sanctioned posts		In position (no.)				
	Post	No.	1st year	2nd year	3rd year	4th year	5th year
1	General Manager						
2	Development Officer						
3	Account Assistant						
4	Engineer						
5	Driver						
6	Peon						
7						
8						

H. PIT COST

(Amt. Rs. in lakh)

Manpower Development and Training	Sanctioned	Utilized
• PIT Cost		
• State Monitoring Cell Cost		
• HRD & Training		
• Incentive		
• Project Report Preparation		
Total		

I. TRAINING PROGRAMME ORGANISED WITH DETAILS

(Rs. in lakh)

Sl.No.	Name of the Training Programme / Study Tours	No. of participants	Duration From - To	Expenditure Incurred
1				
2				
3				

J. VRIATION IN PROJECT

Detailed comments on following:

- Comments on variation
- Reasons for diversions/delays

K. IMPACT ON BUSINESS SECTOR /ACTIVITY WISE ACHIEVEMENT

(Rs. in lakh)

Parameters	Pre project year	Target fixed	Terminal year achievement	% increase/decrease
PACS:				
No of societies in the project area				
No. of societies Assisted				
Membership				
Share Capital				
Reserves				
No. of societies in Loss				
No. of societies in profit				
Amount of loss				
Amount of profit				
Loan Advanced				
Short term				
Medium term/Long term				
Recovery (%)				
Deposits mobilized				
Fertilizer distributed				
i) Qty (MT)				
ii) value				
PDS & Non-PDS				
Other business				

Similarly sector/activity wise achievement for other societies like Marketing/Consumer/Dairy/Poultry/DCCB etc. may be indicated.

OUTCOME

- Tangible / Intangible benefits to members / farmers and society (write up)
- Infrastructure created and upgraded :

(Rs. in lakh)

Sl.No.	Infrastructure Created	Location (Code No.(if allotted) Name of Society, address and PIN code)	Capacity, if any	Cost	Utilisation
1					
2					
3					
4					

M. EMPLOYMENT GENERATION

- On construction / renovation activities
- Full time employment

N. EVALUATION

- Effectiveness in achieving output/outcome
- Performance of PIT and PIA
- Effectiveness or Impact of Training
- Role of DLCC / SLCC
- Role of NCDC
- Sustainability of the Project
- Overall assessment and recommendations - write up
- Lessons for future project
- Problems and constraints, if any
- Audited Accounts

O. INNOVATIONS (if any)**P. CASE STUDY OF SAMPLE SOCIETIES ALONGWITH PHOTOGRAPHS**
