



राष्ट्रीय सहकारी विकास निगम  
NCDC  
Assisting Cooperatives. Always!  
सहकारिताओं की सहायता में सदैव तत्पर

राष्ट्रीय सहकारी विकास निगम  
**NATIONAL COOPERATIVE DEVELOPMENT CORPORATION**  
A Statutory Corporation under the Ministry of Cooperation, Government of India  
**Personnel and Administration Division**

**ADVT. No. 06/2026**

**No. NCDC: 4-1/2024-Admn.**

**Dated: 15.07.2026**

**Recruitment to the post of Financial Adviser in National Cooperative Development Corporation (NCDC) on direct recruitment basis**

National Cooperative Development Corporation (NCDC), a Statutory Corporation of Govt. of India under the Ministry of Cooperation, was established by an Act of Parliament (NCDC Act of 1962) for economic development through cooperative societies. The major objective of the Corporation is to promote, strengthen and develop the farmers' cooperatives for increasing production and productivity and instituting post harvest facilities. **National Cooperative Development Corporation invites applications from eligible person(s) for the following posts on direct recruitment basis:-**

|                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|-----------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Name of the post</b>     | <b>Financial Adviser</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <b>No. of vacancies</b>     | 01 (Unreserved)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <b>Age Limit</b>            | 52 Years                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <b>Mode of recruitment</b>  | Regular (Direct Recruitment on fixed tenure of 5 years or upto 60 years of age, whichever is earlier)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| <b>Remuneration</b>         | CTC based, negotiable as per market standards<br>(Remuneration/Pay Compensation will not be a limiting factor for a deserving candidate and can be negotiated in consideration to the last/current CTC drawn)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| <b>Eligibility Criteria</b> | <b><u>Educational Qualification:</u></b><br>Chartered Accountant/ Cost and Management Accountant<br><b><u>Experience:</u></b><br>18 years of experience in finance, recovery, accounts, costing, taxation, risk assessment, audit, resource management, project appraisal, financing, monitoring, evaluation and allied functions of which minimum 5-years experience must be in Pay Level-13 of the pay matrix as per 7th CPC or equivalent. For candidates presently working in private sector, the CTC should be comparable with the pay scale prescribed for the candidates working in Government/PSU etc.<br>Preferred: i. CFA/FRM/PRM/CS;<br>ii. Experience in cooperative banking is preferable. |

**General Conditions:**

- The educational qualification, age, experience etc. as stipulated in the advertisement shall be determined as on last date of receipt of applications.
- Besides Pay, the post carries D.A, H.R.A. and Transport Allowance at Central Govt. rates. Other benefits include New Defined Contributory Pension Scheme, Gratuity, Medical reimbursement and LTC as per rules of the Corporation. Employment in the Corporation involves liability to serve anywhere in the country.
- Mere fulfilling of essential qualification would not entitle an applicant to be called for interview/ further selection process. NCDC may make a preliminary selection on the basis of academic records/ experience etc. NCDC reserves the right to modify the selection process, if deemed fit.
- Applications of candidates employed in Central/State Governments, Autonomous Bodies, Public Sector Undertakings etc. should be routed through proper channel accompanied by No Objection Certificate. Incomplete applications or applications received after due date will not be entertained.
- Age relaxation for Persons with Disabilities/Ex-servicemen/NCDC Employees (Regular) is permissible as per Government of India norms/NCDC Recruitment Rules.

- In the event of number of applications being large, the Corporation will adopt short listing criteria to restrict the number of candidates to be called for interview to a reasonable number by any or more of the following methods:
  - a. On the basis of preferred Educational Qualifications/Experience prescribed in the advertisement.
  - b. On the basis of higher/additional educational qualifications than the minimum prescribed in the advertisement.
  - c. On the basis of higher/additional experience in the relevant field than the minimum prescribed in the advertisement.
  - d. By counting experience before or after the acquisition of essential qualifications.
  - e. By holding Recruitment Test (written exam or skill test). Generally, weightage in the ratio of 75:25 is accorded for marks in Recruitment Test and for marks in interview (for Group A posts only) in determining final merit.
- Where there is no vacancy reserved for OBC/SC/ST category candidates, such candidates can still apply. However, they will not be eligible for any relaxations, except for exemption from payment of application fee for candidates belonging to Scheduled Castes (SC) or Scheduled Tribes (ST).
- **Application fee payable for the post is Rs. 1200/-.** SC/ ST/ Persons with Benchmark Disabilities (not less than 40% bench mark disability)/Ex-Servicemen/ Departmental candidates (NCDC regular employees) are exempted from payment of application fees.
- The candidates are required to pay application fee through online (NEFT/RTGS/IMPS/UPI) mode to be credited in the account as per details listed below:
  - i. Bank Name: ICICI Bank
  - ii. Beneficiary Name: NATIONAL COOPERATIVE DEVELOPMENT CORPORATION
  - iii. Beneficiary Account Number: 007105003851
  - iv. Branch: Green Park Extension, Near Uphaar Cinema, New Delhi – 110016.
  - v. IFSC: ICIC0000071
 Remarks of payment: Name of the candidate and post applied for.
- Any resultant dispute arising out of this advertisement shall be subject to the jurisdiction of the Courts situated at Delhi only.

NCDC reserves the right to cancel or withdraw this advertisement at any time without assigning any reasons whatsoever. The candidates who fulfill the educational qualification, experience, age and other criteria may submit their application(s) in the prescribed proforma (enclosed), along with self-attested copies of all requisite documents so as to reach the office of **Director (P&A), National Cooperative Development Corporation, 4, Siri Institutional Area, Hauz Khas, New Delhi – 110016**, latest by **August 31, 2026** through registered post/ courier/ by hand. At the time of document verification candidates should bring with them copy of the application along with self attested copies of certificates in proof of age, Educational qualification, Experience, OBC/ ST/ EWS/ PWD /Ex-Servicemen certificate in the prescribed formats (if applicable), NOC from their present employer (if employed in Govt./ Public Undertakings/ Autonomous Bodies) along with original documents for verification. Last date for submission of application is **August 31, 2026**.

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## राष्ट्रीय सहकारी विकास निगम

## NATIONAL COOPERATIVE DEVELOPMENT CORPORATION

**Application Proforma for recruitment in NCDC**

1. Name of the post applied for: **FINANCIAL ADVISER**
2. Name of the Applicant: \_\_\_\_\_
3. Gender: \_\_\_\_\_
4. Mother's Name: \_\_\_\_\_
5. Father's Name: \_\_\_\_\_
6. (i) Date of Birth (dd / mm / yyyy) : \_\_\_\_\_  
(ii) Age as on closing date of application : \_\_\_\_\_
7. Permanent Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
8. Religion: \_\_\_\_\_
9. (i) Category (UR/SC/ST/OBC/EWS): \_\_\_\_\_  
(ii) Sub - Category (Persons with Benchmark Disability/Ex-Serviceman): \_\_\_\_\_
10. Address for communication: \_\_\_\_\_  
\_\_\_\_\_
11. Phone Number & E-mail Id: \_\_\_\_\_  
\_\_\_\_\_
12. Any other relevant information (use a separate sheet, if necessary)  
\_\_\_\_\_

Latest Self  
Attested  
Photo

13. Educational Qualifications: (Attach self-attested copies of mark sheets and certificates)

| Name of the Examination               | Certificate / Degree Name | Board/ University / College | Year of Passing | Grade /Division/ Percentage of marks in aggregate | Main Subjects | Remarks |
|---------------------------------------|---------------------------|-----------------------------|-----------------|---------------------------------------------------|---------------|---------|
| 10 <sup>th</sup> Standard/Equivalent  |                           |                             |                 |                                                   |               |         |
| 12 <sup>th</sup> Standard/ Equivalent |                           |                             |                 |                                                   |               |         |
| Graduation                            |                           |                             |                 |                                                   |               |         |
| Post-Graduation                       |                           |                             |                 |                                                   |               |         |
| Any others                            |                           |                             |                 |                                                   |               |         |

14. Work Experience (Attach self- attested copies of experience certificates with salary slip)

| Name of Office/Organization / Employer (starting from the latest) | Post Held | Period |    | Remuneration or Pay Scale, if applicable | Nature of duties* | Sector (Bank/ Financial/ Developmental Institution etc) |
|-------------------------------------------------------------------|-----------|--------|----|------------------------------------------|-------------------|---------------------------------------------------------|
|                                                                   |           | From   | To |                                          |                   |                                                         |
|                                                                   |           |        |    |                                          |                   |                                                         |
|                                                                   |           |        |    |                                          |                   |                                                         |

\*Provide detailed information of each assignment handled

15. Please state whether presently working under (Please tick the relevant option):  
Central/ State Government/ PSU/ Statutory/ Autonomous Bodies/ Private Organization.

16. A short note on your suitability for the post:

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17. Whether any Criminal case is pending against you? if yes, Please give details: Yes/No

18. Whether you were convicted by any court at any time in your life? if yes, Please give details: Yes/No

19. Whether any financial liabilities/ any other obligations are pending with present employer? if yes, Please give details: Yes/No

20. Whether you have any conflict of interest with or pecuniary interest that you could derive by working in this assignment with the Government of India? If yes, Please furnish details: Yes/No

21. Acknowledgement of Payment:- (Attach the self attested copy of screenshot/receipt of payment)

Amount Paid:\_\_\_\_\_

Mode of Payment (NEFT/RTGS/UPI):\_\_\_\_\_

UTR/Acknowledgement Number:\_\_\_\_\_

Date and Time of Payment:\_\_\_\_\_

22. UNDERTAKING

(i) I have gone through the "vacancy circular/advertisement" and agree to the terms and conditions given there.

(ii) I undertake to submit the original documentary proof in respect of my educational qualifications, work experience, date of birth, address and all other documents submitted by me as and when asked.

(iii) I understand that I fulfil the eligibility criteria viz. age, education qualification and required experience as per the advertisement. In case of non eligibility my candidature is liable to be rejected without informing me.

(iv) I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in Application form duly supported by the documents in respect of Essential Qualification/ Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post

(v) If detained, convicted, debarred etc., subsequent to the completion and submission of the form, the details will be communicated immediately to NCDC, failing which it will be deemed to be suppression of factual information.

(vi) The information/ details provided by me are correct and true to the best of my knowledge and no material fact having bearing on my selection has been suppressed/withheld. I understand and agree that in the event of any information being found false or incorrect/incomplete or ineligibility being detected at any time before or after selection /interview, my candidature is liable to be rejected.

Date:

Place:

**Name and Signature of the Applicant**

**No Objection Certificate by the Employer**

(Applicable only to officers employed in Central / State Governments, Autonomous Bodies,  
Public Sector Undertakings etc.)

Office of \_\_\_\_\_  
F. No. \_\_\_\_\_

Date \_\_\_\_\_

The information/details provided in the above application by the applicant are true and correct as per the facts available on records. He/She possesses educational qualifications and experience mentioned in the vacancy Circular. If selected, he/she will be relieved immediately.

Also certified that ;

1. There is no vigilance or disciplinary case pending/contemplated against Shri/Smt. \_\_\_\_\_
2. Integrity of the officer is certified as "beyond doubt".
3. No major/minor penalty has been imposed on him/her during the last 10 years **or** A list of major/minor penalties imposed on him/her during the last 10 years is enclosed. (as the case may be)

**Countersigned**

\_\_\_\_\_  
(Employer/Cadre Controlling Authority with seal)

|        |                    |   |
|--------|--------------------|---|
| Place: | Name & Designation | : |
| Dated: | Telephone No.      | : |
|        | Fax No.            | : |
|        | Official Seal      | : |