

NATIONAL COOPERATIVE DEVELOPMENT CORPORATION
(Finance Division)
(Medical Cell)


F.No.NCDC:22-5/80-Med.

Dated : 23.9.2011

CIRCULAR

Sub: Guideline for submission of medical claim – Reg.

During scrutiny of medical claims, it is observed that in some cases, claims are submitted immediately after purchase of medicine and prior to completion of treatment period. But reimbursement of medical claim is considered only after completion of treatment period or consumption of medicine purchased. Due to this, claims are lying pending in Medical Cell till treatment period is over. To avoid this situation, it has been decided that henceforth claims will be accepted by Medical Cell only after the completion of treatment period of the claims. Accordingly, all the employees (including retired employees) are advised to submit their medical claims only after completion of treatment period of the claim. In case of treatment of chronic disease claims are to be submitted only after completion of consumption of medicine purchased.


(A.K.Pal)
Director(Finance)

To

1. All employees at Head Office/Regional Office/TOPIC.
2. All retired employees.
3. PPS to MD/SPA to DMD.
4. SPS to Executive Director/Financial Adviser.
5. Notice Board.