

NCDC

Tender Document

for

**Disposal of Obsolete / Unserviceable / Condemned
Old Office Furniture / Electronics Equipments
and other Misc. Dead Stock Items**

at

**National Cooperative Development Corporation's Academy,
Laxmanrao Inamdar National Academy for Cooperative
Research and Development,**

Gurugram

**लक्ष्मणराव इनामदार राष्ट्रीय सहकारी अनुसंधान एवं विकास अकादमी (लिनाक)
प्लॉट संख्या - 89, सेक्टर- 18, गुरुग्राम, हरियाणा – 122015**

**Laxmanrao Inamdar National Academy for Cooperative Research and Development
Plot No.- 89, Sector-18, Gurugram, Haryana – 122015**

**वेबसाईट: <http://www.ncdc.in>
Website: <http://www.ncdc.in>**

**निविदा की लागत – मुफ्त
Cost of Tender: Free**

National Cooperative Development Corporation
LINAC, Gurugram
Plot No. 89, Sector-18, Gurugram-122015

No. NCDC: 13-27 / 99-LINAC

Date: 23.08.2022

Notice

Sub: Disposal of Furniture, Used Computer Consumables and other Petty Items and Miscellaneous Items, etc. as Mentioned in Tender Document under Annexure I and II- Reg

Sealed offers are invited for Sale/ Disposal of groups of items classified under **Annexure I and Annexure II** of this tender document.

2. The items for disposal have been divided into two annexures- **Annexure I and II**. The bidders may quote their rates for items against column indicated in **Annexure III and IV** of this tender document. For disposal of items mentioned in Annexure I and II i.e. for computer related items only scrap dealers registered with Central Pollution Control Board are eligible for participation in dates for disposal of said e-waste. Scrap dealers who wish to submit their offer for items in Annexure I and II shall submit a copy of the registration certificate in this regard along with offer.

3. Tender document can be obtained from NCDC-LINAC, Plot No 89 Sector-18, Gurugram-Haryana for free of cost from 10:00 A.M. to 4:00 P.M. on all working days between 23 August, 2022 to 02 September, 2022.

4. The bidders may submit their offers in **Annexure III and IV latest by 09 September, 2022 upto 01.00 PM** along with earnest money deposit of Rs. 3000/- only for items mentioned in **Annexure I and II**. The Bank Draft/ Pay Order should be in favour of NCDC-NCFT payable at Gurugram, Haryana. The bids will be opened on **09 September, 2022 at 4:00 PM**. in presence of bidders or their representatives who wish to be present.

5. **The offer without earnest money shall not be considered and rejected without any cognizance.**

6. The Corporation reserves the right to accept or reject complete or part of any offer without assigning any reason.



Lt. Col. (Dr.) Baljit Singh
Chief Director, LINAC

**NATIONAL COOPERATIVE DEVELOPMENT CORPORATION
LINAC, GURUGRAM**

TERMS & CONDITIONS

1. The items are offered for disposal of obsolete / unserviceable / old office furniture / electronic equipment on '**AS IS WHERE IS BASIS**'.
2. The bidders may inspect the items in the premises of LINAC Academy at Plot No. 89, Sector 18, Gurugram- 122015 on all working days between **23 August – 02 September, 2022** during office hours i.e. 9.00 AM - 5.30 PM. The sealed offers shall be accepted upto **1.00 PM on 09.09.2022** and shall be opened on **same day at 16.00 Hrs** in the presence of bidders who may wish to be present. The items shall be sold to the bidder quoting highest price.
3. For disposal of E-waste mentioned in Annexure I and II i.e. for computer related items, only scrap dealers registered with Central Pollution Control Board (CPCB), are eligible for participation in bids. Scrap dealers who wish to submit their offer for items mentioned in tender document, shall submit a copy of the registration certificate in this regard along with the offer.
4. Offer must be valid for 30 days from the date of close of the Tender.
5. The EMD of Rs. 3,000.00 (Rupees Three Thousand only) should be submitted by the way of Bank Draft / Pay Order in favour of NCDC-NCFT at Gurugram. The offers without the EMD are liable to be rejected.
6. No Bids will be accepted after the stipulated date and time under any circumstances. This office will not be responsible for any postal/courier delay and also for reasons beyond the control of this office.
7. The successful bidder will be informed about acceptance of the offer in writing by LINAC Academy. The successful bidder will be required to deposit the payment **within 7 days from** the date of issue of letter about acceptance of the offer, failing which offer will be cancelled and earnest money will be forfeited. No claim in this regard will be entertained by the Academy. The EMD of the successful bidder will be adjusted against the payment to be made by the bidder.
8. Items, once disposed to the successful bidder, shall not be taken back by the O/o of the Chief Director, Laxmanrao Inamdar National Academy for Cooperative Research and Development, Plot No. 89, Sector – 18, Gurugram, Haryana.
9. The successful bidder will be required to take delivery and lift the items within 10 working days of depositing the payment. The freight, transportation, packing, insurance for the quantities being lifted, will be borne by the buyers themselves.
10. The items will be delivered on "**AS IS WHERE IS BASIS**" and no special / extra packing will be provided by the LINAC Academy.

11. The quantities sold under the above offer will not carry any warranty/guarantee for the replacements whatsoever it may be.
12. Each page of tender document should be signed by the bidder (s).
13. Incomplete and unsigned quotations are liable to be rejected and no bid may be modified subsequent to the deadline for submission.
14. List of obsolete items is enclosed at **Annexure I and II** and item-wise price quotation format is enclosed at **Annexure III and IV**.
15. In case the successful bidder is unable to lift the items within the stipulated time period as mentioned above, the offer will be stand rejected and EMD so deposited will be forfeited.
16. In case of any dispute relating to tender, the same will be referred to Managing Director of NCDC whose decision shall be final and binding.
17. NCDC reserves the right to reject any or all bids in part or full including the highest bid without assigning any reason thereof.

(Signature of the bidder)

Name-----

Address-----

Telephone/ Mobile No. -----

List of Items proposed to be auctioned / disposed off by
Laxmanrao Inamdar National Academy of Cooperative Research and Development, Plot No 89,
Sector-18
Gurugram-Haryana

Group- A		
Sl. No.	Name of Items	Qty.
1	Bed	15
2	Ceiling fans	20
3	Chair Syndicate Room	3
4	Classroom Chair	20
5	Conference Chair	20
6	Dining Chair	33
7	Dining Table (old)	9
8	Fridge	3
9	Geyser	1
10	Projector Screen	1
11	Sofa 2 seater	1
12	Sunflow/ Heater	1
13	Water Cooler	2
14	Inverter with Battery	1
15	Planter (Wooden)	1
16	Fire Extinguisher	4
17	Double Fitting (Square)	16
18	Single Light (Single 1X40) Fitting	39
19	DVD Player	1
20	Induction Cook Top	1
21	Public Address System	6
22	Table Lamp	3
23	Tube Light Fitting (Double)	41
24	Tube Light Single Fitting (1X20)	4
25	Tube Light Fitting (2X9 watt)	103
26	Voltage Stabilizer	4
27	RO System Kent	2
28	UPS	14
29	Chimney	1
30	Electric Meter (Single phase and 3 phase)	4

List of Items proposed to be auctioned / disposed off by
Laxmanrao Inamdar National Academy of Cooperative Research and Development,
Plot No 89, Sector-18, Gurugram- Haryana

GROUP- A

Sl. No.	Description	Approx Weight (kgs.)	Amount
1	Old newspapers	132	
2	Old magazines and other related items	942	
	Total	1074	

GROUP- B

Sl. No.	Name of Item	Qty.	Amount
1	Cane Chairs	10	
2	Dining Tables (Old)	5	
3	Round Tables (2 wooden semi-circles)	1	
4	Telephone Tables (Wooden)	2	
5	Oval Shaped Table (Wooden cum Yellow metal)	2	
6	Wooden Drawers	2	
7	Small Round Tables	2	
8	Table Tennis Tables	2	
9	UPS	12	
10	CPU	2	
	Miscellaneous Wooden Scrap (approx kgs.)	1166.55	

GROUP- C**Iron Related Items**

Sl. No.	Description	Qty.	Approx Weight (kgs.)
1.	Cooler with Stand	1	36
2.	Small Iron Stand	1	12
3.	Main Gate (Good Condition)	1	650
4.	Current Transformer	6	28
5.	Potential Transformer	1	115
6.	Monoblock Pump (5HP)	1	50
7.	DG Set (62.5 KVA)	1	-
8.	Panel (Electric Panel)	1	-
9.	Drums	4	60
10.	Scorpio Bumper	1	12
11.	Iron Pipes	Lot	4
12.	TOPIC Board	1	44
13.	Banner Frames	Lot	20
14.	Aluminium Rods	Lot	11
15.	Other Misc. Iron scrap (approx kgs)	Lot	260
	Total approx weight		1302

**Format for submitting item wise price bid for items proposed
to be auctioned/ disposed off**

Please quote rates for the following items:

Group- A				
Sl. No.	Name of Items	Qty.	Total Price	Remarks (if any)
1	Bed	15		
2	Ceiling fans	20		
3	Chair Syndicate Room	3		
4	Classroom Chair	20		
5	Conference Chair	20		
6	Dinning Chair	33		
7	Dining Table (old)	9		
8	Fridge	3		
9	Geyser	1		
10	Projector Screen	1		
11	Sofa 2 seater	1		
12	Sun flow/ Heater	1		
13	Water Cooler	2		
14	Inverter with Battery	1		
15	Planter (Wooden)	1		
16	Fire Extinguisher	4		
17	Double Fitting (Square)	16		
18	Single Light (Single 1X40) Fitting	39		
19	DVD Player	1		
20	Induction Cook Top	1		
21	Public Address System	6		
22	Table Lamp	3		
23	Tube Light Fitting (Double)	41		
24	Tube Light Single Fitting (1X20)	4		
25	Tube Light Fitting (2X9 watt)	103		
26	Voltage Stabilizer	4		
27	RO System Kent	2		
28	UPS	14		
29	Chimney	1		
30	Electric Meter (Single phase and 3 phase)	4		

Signature of the bidder.....

Name.....

Address.....

Telephone No./ Mobile No.....

**Format for submitting item wise price bid for items proposed
to be auctioned/ disposed off**

GROUP- A: Details of Magazines, Newspapers and Related Items

Please quote rates for the following items:

Sl. No.	Description	Approx Weight (kgs)	Total Price (in Rs.)	Remarks (if any)
1	Old newspapers	132		
2	Old magazines and other related items	942		
	Total	1074		

**GROUP- B: Details of Unusable and Non- Repairable Dead
Stock Items**

Please quote rates for the following items:

Sl. No.	Name of Item	Qty.	Total Price (in Rs)	Remarks (if any)
1	Cane Chairs	10		
2	Dining Tables (Old)	5		
3	Round Tables (2 wooden semi-circles)	1		
4	Telephone Tables (Wooden)	2		
5	Oval Shaped Table (Wooden cum Yellow metal)	2		
6	Wooden Drawers	2		
7	Small Round Tables	2		
8	Table Tennis Tables	2		
9	UPS	12		
10	CPU	2		
	Miscellaneous Wooden Scrap (approx kgs)	1166.55		

GROUP- C: Iron Related Items

Please quote rates for the following items:

Sl. No.	Description	Qty.	Approx Weight (kgs)	Total Price (in Rs.)	Remarks (if any)
1.	Cooler with Stand	1	36		
2.	Small Iron Stand	1	12		
3.	Main Gate (Good Condition)	1	650		
4.	Current Transformer	6	28		
5.	Potential Transformer	1	115		
6.	Monoblock Pump (5HP)	1	50		
7.	DG Set (62.5 KVA)	1	-		
8.	Panel (Electric Panel)	1	-		
9.	Drums	4	60		
10.	Scorpio Bumper	1	12		
11.	Iron Pipes	Lot	4		
12.	TOPIC Board	1	44		
13.	Banner Frames	Lot	20		
14.	Aluminium rods	Lot	11		
15.	Other misc. iron scrap (approx kgs)	Lot	260		
Total approx weight			1302		

Signature of the bidder.....

Name.....

Address.....

Telephone No./ Mobile No.....