

TENDER DOCUMENT

FOR

**DISPOSAL OF NEWSPAPERS, MAGAZINES,
NON REPAIRABLE PETTY ITEMS, COMPUTER
HARDWARE AND DISCARDED ELECTRICAL
EQUIPMENTS ETC., AS INDICATED IN AS
INDICATED IN FOUR DIFFERENT LOTS UNDER
GROUP- "A, C, D & G"**

AT

NCDC, H.O., NEW DELHI

Cost of Tender Document

FREE OF COST

NATIONAL COOPERATIVE DEVELOPMENT CORPORATION

4, Siri Institutional Area,

Hauz Khas, New Delhi-110016.

Website : <http://ncdc.in>

राष्ट्रीय सहकारी विकास निगम
4, सीरी इंस्टिट्यूशनल एरिया,
हौज़ खास, नई दिल्ली - 110016

सं.एनसीडीसी:11-9/94-सा.प्र.

दिनांक: 22.12.2022

सूचना

विषय: राष्ट्रीय सहकारी विकास निगम, नई दिल्ली 110016 –निगम मुख्यालय स्टोर में उपलब्ध समाचार पत्रों, पत्रिकाओं, गैरमरम्मत योग्य वस्तुओं-, कंप्यूटर हार्डवेयर और अनुपयोगी बिजली के उपकरणों आदि इंगित चार अलग – अलग लॉट समूह – “ए, सी, डी एवं जी के निपटान हेतु।

1. अनुबंध -III के अनुसार वर्गीकृत वस्तुओं के समूह (समूह 'ए')- समाचार पत्र और पत्रिका (समूह 'सी') - गैर मरम्मत योग्य छोटी मदे) समूह 'डी' (- कंप्यूटर हार्डवेयर)समूह 'जी'(- अनुपयोगी बिजली के उपकरण आदि की बिक्री निपटान /हेतु मोहरबंद निविदाएं आमंत्रित की जाती हैं।
2. निपटान के लिए वस्तुओं को चार समूहों में विभाजित किया गया है। बोलीदाता चारों समूहों या कुछ समूहों के लिए अपनी दरों का उद्धरण दे सकते हैं। समूह C (आइटमसं 15, 16 एवं 17 को छोड़कर), समूह D एवं समूह G के अंतर्गत कंप्यूटर / कंप्यूटर से संबंधित मद केवल केंद्रीय प्रदूषण नियंत्रण बोर्ड (CPCB) / दिल्ली प्रदूषण नियंत्रण बोर्ड (DPCC) के साथ पंजीकृत स्कैप डीलर, उक्त ई-वेस्ट के निपटान के लिए बोलियों में भागीदारी के लिए पात्र हैं। ग्रुप C (आइटमसं 15, 16 एवं 17 को छोड़कर), ग्रुप D और ग्रुप G के तहत वस्तुओं के लिए अपना प्रस्ताव प्रस्तुत करने के इच्छुक स्कैप डीलर इस प्रस्ताव के साथ पंजीकरण प्रमाण पत्र की एक प्रति प्रस्तुत करेंगे।
3. इच्छुक बोलीदाता निविदा दस्तावेज आवश्यक नियमों और शर्तों के साथ वस्तुओं के विवरण को दिनांक 20.01.2023 (02.30 PM) तक रा.स.वि.नि. 4, सीरी इंस्टिट्यूशनल एरिया, हौज़ खास, नई दिल्ली -110016, से निशुल्क प्राप्त कर सकते हैं। निविदा दस्तावेज को वेबसाइट <http://www.ncdc.in/> से भी डाउनलोड किया जा सकता है। निपटान के लिए नियम और शर्तें अनुबंध -I में दर्शाई गई हैं।
4. निविदा के साथ अनुबंध के अनुसार II –“बिड सिक्यूरिटी डिक्लेरेशन फॉर्म” संलग्न करना आवश्यक है।
5. बिड प्राप्ति की अंतिम तिथि दिनांक 20.01.2023 अपराह्न 3.00 बजे तक कार्यालय में जमा करा सकते हैं। बोलीदाताओं के प्रतिनिधि जो उपस्थित होना चाहते हैं उनकी उपस्थिति में खोली जाएगी। बोली अनुबंध – III में संलग्न प्रोफोर्मा में प्रस्तुत की जा सकती है।।
6. बिड डिक्लेरेशन सिक्यूरिटी के बिना, बोलीदाता की बोली प्रस्तावों पर विचार नहीं किया जाएगा और बिना किसी संज्ञान के अस्वीकार कर दिया जाएगा।
7. निगम को यह अधिकार है कि वह बिना कोई कारण बताए किसी भी निविदा को स्वीकार या सभी निविदाओं को अस्वीकार कर सकता है।



(अनिरुद्ध सिंह)
निदेशक (सा.प्र.-मेटेनैस)

NATIONAL COOPERATIVE DEVELOPMENT CORPORATION
4, Siri Institutional Area,
Hauz Khas, New Delhi-110016.

No.NCDC:11-9/94-Genl.

Dated : 22.12.2022

NOTICE

Sub:- DISPOSAL OF NEWSPAPERS, MAGAZINES, NON REPAIRABLE PETTY ITEMS, COMPUTER HARDWARE AND DISCARDED ELECTRICAL EQUIPMENTS ETC., AS INDICATED IN FOUR DIFFERENT LOTS UNDER GROUP- "A, C, D & G" AVAILABLE IN STORE OF NCDC, HO, NEW DELHI-16.

Sealed offers are invited for sale / disposal of group of items classified as (A) News Paper & Magazine related items (C) Non repairable petty items (D) Computer Hardware (G) Discarded electrical equipments etc., as indicated at **Annexure-III**.

2. The items for disposal have been divided into four groups. The bidders may quote their rates for all the four groups or some of the groups. **For disposal of items under Group C (except item no. 15, 16 & 17) , Group D & Group G i.e. computer / computer related items, only scrap dealers registered with Central Pollution Control Board (CPCB) / Delhi Pollution Control Committee (DPCC) are eligible for participation in bids for disposal of said e-waste. Scrap Dealers who wish to submit their offer for items under Group C (except item no.15, 16 & 17), Group D & Group G, shall submit a copy of the registration certificate in this regard along with offer.**
3. The interested bidders may obtain details of the items available along with terms and conditions from the office of the undersigned (NCDC office) at free of cost, on any working day upto 20.01.2023 (02.30PM). The tender document can also be downloaded from website <http://www.ncdc.in/>. The terms and conditions for disposal are indicated at **Annexure-I**.
4. The bidders may submit their offers along with "Bid security declaration form" as enclosed at **Annexure- II**.
5. Last date for receipt of bids is 20.01.2023 (03.00 PM) and the bids will be opened on the same day i.e. at 3.30 PM in the presence of bidders/their representative who wish to be present. The offers may be submitted on the proforma enclosed at **Annexure-III**.
6. **The offers without Bid Declaration Security shall not be considered and rejected without any cognizance.**
7. The Corporation reserves the right to accept or reject complete or part of any offer without assigning any reason.



(Anirudh Singh)
Director (GA - Maint.)

**NATIONAL COOPERATIVE DEVELOPMENT CORPORATION
(Genl. Admn.)**

TERMS & CONDITIONS

1. The items for disposal have been divided into four groups as per list enclosed at **Annexure-III**
2. The items in respective lot are offered on "AS IS WHERE IS BASIS".
3. The bidders may quote their rates in **Annexure-III** for all the groups or for any/some of the groups. The bidders may submit their offer along with Bid Declaration Security. Sample proforma of Bid Declaration Security is enclosed at **Annexure II**.
4. Highest price bid for each group will be considered and no objection of any of the firms in this regard shall be entertained.
5. **For disposal of items under Group C (except item no. 15, 16 & 17) , Group D & Group G i.e. computer / computer related items, only scrap dealers registered with Central Pollution Control Board (CPCB) / Delhi Pollution Control Committee (DPCC), are eligible for participation in bids for disposal of said e-waste. Scrap Dealers who wish to submit their offer for items under Group C (except item no.15, 16 &17), Group D & Group G, shall submit a copy of the registration certificate in this regard along with offer.**
6. The offers without Bid Declaration Security are liable to be rejected.
7. The items are available for inspection in the premises of Office at Hauz Khas, New Delhi on all working days/hours between from 10.00 AM to 4.00 PM. The sealed offers shall be accepted up to 20.01.2023 3.00 PM on and shall be opened on the same day i.e. **at 3.30 PM** in the presence of bidders who may wish to be present.
8. Offers must be valid for a period of 30 days from the date of closing of tender.
9. The successful bidder will be informed about acceptance of the offer in writing by NCDC. The successful bidder will be required to deposit the payment of the price quoted in the bid within 7 days from the date of issue of letter about acceptance of the offer, failing which the offer will be cancelled. No claim in this regard will be entertained by the Corporation.
10. The successful bidder will be required to take delivery and lift the items within 10 days of depositing the payment. The freight, transportation, packing, insurance for the quantities being lifted, will be borne by the buyers themselves.
11. The items will be delivered on "AS IS WHERE IS BASIS" and no special / extra packing will be provided by NCDC.
12. The quantities sold under the above offer will not carry any warranty/guarantee for the replacements, whatsoever it may be.
13. In case the successful bidder is unable to lift the material within stipulated time period as mentioned above, the offer will stand rejected and bidder will be disqualified from bidding for any contract with NCDC for a period of two years from the date of notification
14. In case of any dispute relating to tender, the same will be referred to Managing Director of NCDC whose decision shall be final and binding.
15. NCDC reserves the right to reject any or all bids in part or full including the highest bid without assigning any reason thereof.
16. All pages of the bid document are to be signed and stamped by the bidder/ firm. The bids other than in the prescribed form shall not be accepted.
17. Applicable GST rates will be charged on the rates quoted by the bidders.

(Signature of the bidder)

Name:

Address:

Telephone /Mobile No:

Bid Security Declaration Form

<Letterhead of the bidder>

<Date>

To (insert complete name and address of the purchaser)

I/We. The undersigned, declare that:

I/We understand that bids must be supported by a Bid Securing Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with NCDC for a period of two years from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We

- a) have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity or its extended period, if any; or
- b) having been notified of the acceptance of our Bid by the purchaser during the period of bid validity
 - (i) fail or refuse to execute the contract, if required, or
 - (ii) fail or refuse to furnish the Performance Bank Guarantee, in accordance with the Instructions to Bidders.
- c) If the bidder is found indulging in any corrupt, fraudulent or other malpractice in respect of the bid; or
- d) If there is a discrepancy between words and figures quoted by the bidder and the bidder does not accept that the amount in words prevails over amount in figure.

I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

Signed: (insert signature of person whose name and capacity are shown) in the capacity of (insert legal capacity of person signing the Bid Securing Declaration)

Name: (insert complete name of person signing the Bid Securing Declaration)

Duly authorized to sign the bid for an on behalf of (insert complete name of Bidder)

Dated on _____ day of _____ (insert date of signing)

Corporate Seal (where appropriate)

(Note: In case of a consortium, the Bid Securing Declaration must be in the name of all partners to the consortium that submits the bid)

Group – A
Newspaper & Magazine related items

Description	Total Weight	Amount (excluding GST)
Old Newspaper		
Old magazine and other books		

(Signature of the bidder)

Group - C
Detail of unusable and non repairable stationery items

Sl.No.	Name of item	Qty.	Amount (excluding GST)
1	Computer Toner Cart. HP-6470 A	1	
2	Computer ribbon LQ 1050+	10	
3	Computer cartridge HP 3906	1	
4	Computer cartridge 920 Black/Colour	1 set	
5	Computer cartridge HP 1823 D	1	
6	Computer cartridge HP 6615 D	15	
7	Computer cartridge HP 6625 A (Colour)	7	
8	Panasonic KX FAJ 88 E	2	
9	Computer cartridge (refill BX 3)	3	
10	Computer cartridge 901 CC 653 (Black)	14	
11	Computer cartridge 901 CC 656 (colour)	17	
12	Computer tonner HP Q 7581 A	1	
13	Computer tonner HP Q 7582 A	1	
14	Computer tonner HP Q 7583 A	1	
15	Loan Ledger Sheet	3200	
16	Monthly Bill pad	3	
17	Receipt Book A/c	12	

(Signature of the bidder)

Group - D
Detail of Network Equipments to be scrapped

Sl. No.	Name of item	Quantity	Amount (excluding GST)
1	D-link DX-1821 router	1	
2	Cyberoam 50i Firewall	1	
3	Printer 540 DX	4	
4	Printer (Miscellaneous) – (1050-2 no's, 4500-1 no, 3800- 1 no, 1280- 2 no's, 1020-2 no's)	8	
5	Fax cum Printer OJ-3608	6	
6	Scanjet 7716 P	1	
7	Server HP ML 150	2	
8	Computer Monitor	5	

(Signature of the bidder)

Group G
Discarded electrical equipments

S. No.	Petty Items	Quantity	Amount (excluding GST)
1	Tube light (40 W, T5, 20 W), bulb, CFL, Switch, Socket, Plug top, Selector Switch, Fan Regulator, Bulb Holder, HRC Fuse, Single/ three Core Aluminium and copper Wire 0.75 sq. mm, 1 sq. mm, 1.5 sq. mm., 2.5 sq. mm, 4 sq. mm. 23/76, 40/76, Hooter-DG set, calendar light fitting, 30 no's of smoke detector, Speaker, Indicating Call bell, sensor for toilet, PVC Gang box, Choke (500 no's), Starter, Cooler pump, MCB 2 pole, 3 pole, 4 pole all type 6A/16A/ 20A/40A, 14 watt/ 20 Watt/ 40 Watt, 5/ 15/25/100/200 A, 18 no's of Shunt capacitors all type (15 KVAR, 25 KVAR, 5 KVAR, 3 KVAR etc), 3 nos. 250 Ampere 4 pole 415 volt Change Over switch, 2 Ton Split AC Condenser coil 5 no., 800 Amp Isolator switch (L&T-1 no)	lot	

(Signature of the bidder)